



Name of the health condition(s) focused on in this NEED project:

.....

First name and last name of the survey participant

.....

Professional title of the survey participant

.....

Name of the organisation, association, institution or company that the participant works for

.....

DECLARATION OF INTERESTS

For each of the context descriptions listed below, please indicate whether you have had any interests over the past two years in commercial or non-commercial companies (e.g. hospitals, universities), associations (e.g. professional associations, syndicates) or organisations (e.g. lobby groups) that manufacture or deliver products or services, or that defend interests of specific groups, and on which the results of this survey could have a positive or negative impact (financial or other).

The reported interests are only relevant in the context of this particular project.

If you answer “Yes” to any of the following items, please provide a brief description in the space provided.

No Yes

☐☐

- 1) Membership of a stakeholder group on which the results of this survey could have an impact.

If Yes, please mention the name of the stakeholder group.

.....

.....

No Yes

☐☐

- 2) Owner of subscribed capital, options, shares or other financial instruments.

If Yes, please specify:

.....

.....

No **Yes**

☐☐

3) Owner of intellectual property rights (patent, product developer, copyrights, trademarks, etc.).

If Yes, please specify:

.....
.....

No **Yes**

☐☐

4) Fees or other compensation for writing a publication or participating in its development.

If Yes, please specify:

.....
.....

No **Yes**

☐☐

5) Participation in scientific or experimental research as an initiator, principal investigator or researcher.

If Yes, please specify:

.....
.....

No **Yes**

☐☐

6) Grants, fees or funds for a member of staff or another form of compensation for the execution of other research than the one specified in point 5.

If Yes, please specify:

.....
.....

No **Yes**

☐☐

7) Consultancy or employment for a company, an association or an organisation that may gain or lose financially due to the results of this study.

If Yes, please specify:

.....
.....

No **Yes**

☐☐

8) Payments to speak, training remuneration, subsidised travel or payment for participation at a conference.

If Yes, please specify:

.....
.....

No **Yes**

☐☐

9) Presidency or accountable function within an institution, association, department or other entity on which the results of this survey could have an impact.

If Yes, please specify:

.....
.....

No **Yes**

☐☐

10) Other possible interests that could lead to a potential or actual conflict of interest.

If Yes, please specify:

.....
.....

NEED POLICY ON REPORTING OF INTERESTS

For each NEED project, we request all those involved in NEED research to report their declaration of interest. This implies that every researcher or expert involved must declare his or her relevant financial or non-financial interests. It concerns interests that could lead to a conflict of interest, real or possible, or that may give the impression of possible influence.

It is the responsibility of the NEED team to judge whether a conflict of interest excludes participation in a research project, or not.

Definition of Conflict of Interest

A conflict of interest arises when someone who is involved in a research project has a financial or non-financial, direct or indirect interest that may be affected, in a positive or negative way, by the research findings. Indirect interest may involve payments that benefit an institution or a department that this person is associated with, but that are not necessarily received by the person itself, e.g. grants, chairs, contracts or other industry sponsoring, financing of a member of staff of the department, commissioning of an assignment.

Adapted from: British Medical Journal (2006) en CADTH guidelines (2006).

Purpose of this Policy/Directive

This directive aims to ensure that, for each project, all persons involved in the process of providing and collecting data for the NEED database disclose relevant interests so that actual or potential conflicts of interest can be identified. In many cases, interests are almost inevitable. Making them public must be seen as a testimony of transparency and intellectual integrity which has to contribute to the confidence of different actors in NEED's objectivity.

Scope

This directive is applicable to all researchers, authors, external experts, stakeholders, validators, subcontractors, or collaborators who work with NEED research teams.

COLOPHON

Title: TOOL 5 : Conflicts of Interest – Supplement

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Disclaimer:

- This report describes a toolbox for NEED studies, based on the NEED team's experiences. As the tools and instruments will be adapted regularly, based on new insights, experiences and knowledge, the user should make sure to use the latest versions.
- The external reviewers commented on a (preliminary) version of the report. They did not co-author the report and do not necessarily agree with its content.
- This report does not contain policy recommendations that require approval by the Board of KCE. It has been reviewed by Belgian experts, but has not followed the formal validation procedure by independent academic experts. The report will likely be updated regularly based on progressive insights.
- Only the KCE is responsible for errors or omissions that could persist.

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